April 24, 2017

To the Community Relations/Events Planning Department:

You are invited to submit a proposal, in accordance with the attached Request for Proposal, to the Central Diocese of the Polish National Catholic Church (PNCC) to host the biennial National Youth Convocation (Convo) of the PNCC in 2018.

This Request for Proposal (RFP) provides interested Colleges and Universities with sufficient information to enable them to prepare and submit proposals for consideration by the Central Diocese.

The Request for Proposal (RFP) is also available at the following web addresses:

https://www.convo2018.org https://www.centraldiocesepncc.org

Bidders may submit typed questions via electronic mail to <u>bids@convo2018.org</u>. Questions regarding the RFP will be accepted until May 12, 2017. No telephone inquiries will be accepted. Answers to all questions received by this date will be distributed electronically, via email, by the date indicated in the RFP timetable.

One printed and one electronic copy of your Proposal shall be prepared and submitted in accordance with the RFP instructions by June 2, 2017 by 4:00 p.m. est.

Best regards,

Rev. James A. Konicki Diocesan Youth Chaplain and Convo 2018 Advisor